# Creating the Opportunity for Good Conversation



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### Our Agenda

Review key elements for success

Skills inventory

Matching Needs and Skills with Methods

Break from 12:40-12:45

Capacity discussion (small groups)

Building Meaningful Conversations with Interview Guides

Developing your Plan

Group Discussion and Next Steps





### **Skills Inventory**

What Stood Out?









### Where folks excel



Comfortable and accurate
when communicating
Active Listening
Consistent in Communicating
Relaxed





Keeps people involved in conversation





Can quickly synthesize information
Can debrief complex issues
Can identify themes









### Confident in Skills







## What folks would like to develop





Being Comfortable with Lack of Control





**Managing Time** 





Data Analysis Skills







## Key Elements for Success







103 How

# Why? Be clear about your purpose.



Focus on relationship building



What do I hope to learn? What will be done with the information gathered?







What is important to the community, your partners, or your organization?





### How?

- \*Trauma Informed
- \*Culturally responsive and relevant
- \*Method matches goals and capacity



### Trauma Informed



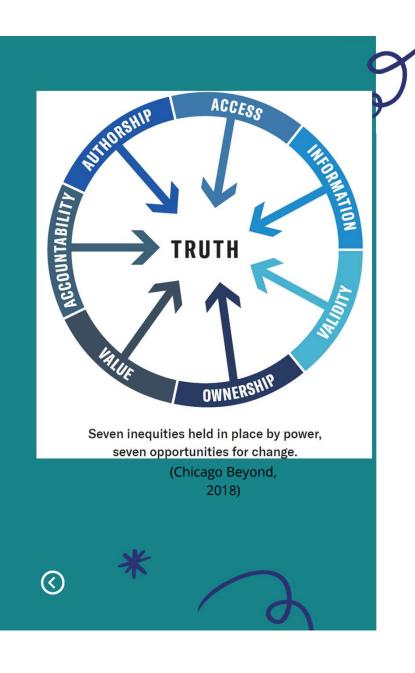












# Culturally Responsive & Relevant



What/whose values and perspectives are represented?



Is the design appropriate to the cultural context and values of the community or organization?





# What method will give you the richest data?

www.nsvrc.org/publications/nsvrc-publications-toolkits/listening-our-communities-assessment-toolkit







### Surveys



- Knowledge
- Attitudes
- Intentions
- Behaviors





- Inexpensive
- Can administer consistently
- Can offer more privacy
- Can be easier to analyze results





- Designing quality surveys is a complex science
- Behaviors are selfreported
- Hard to collect rich data
- Accessibility challenges
- Can be triggering





https://www.nsvrc.org/publications/nsvrc-publications-toolkits/listening-our-communities-assessment-toolkit



### In-depth Interviews



- Attitudes
- Opinions
- Interpretations
- Motives
- Experiences





- Detailed and in-depth information
- Ensure that participants are interpreting questions the way they were intended
- Flexibility to explore





- Time intensive
- Being consistent across interviews is challenging
- How to interpret the interviews is not always self-evident
- Requires good interviewing skills







### Focus Groups



- Attitudes
- Opinions
- Interpretations





- In-depth information
- Discussion can lead to insights that you would not get from individuals
- Relatively low-cost and low-time investment





- Groups can be challenging to assemble
- Results will be influenced by group dynamics
- Strong group facilitation needed
- Can be hard to interpret







#### Photo Voice



Uses video and/or photo images to capture aspects of community members environment and experiences





- Immediate Rewards
- Fun and creative
- Images can be understood regardless of language, culture, or other factors.
- Powerful advocacy and policy tool.



### Things to consider

- Participatory, collaborative process from the beginning
- Requires some training
- Participants need support
- The project should result in some action
- Take time and resources





# What data collection method do you think will work best for you?

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Please share in the chat.









### What's Your Organizational Capacity?

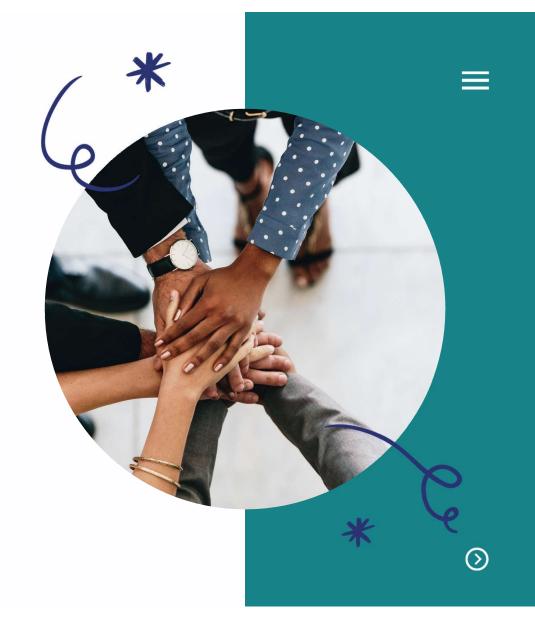
Small Group Breakouts (15 minutes)

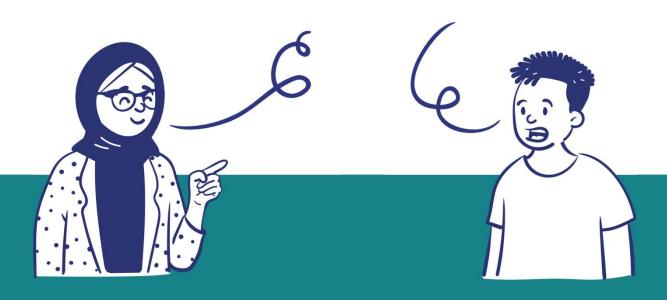
Move through the questions on the handout as a group (have one person read the prompts)

Identify one thing (per group) that excited you about the conversation to share with the full group.









What is one thing that your group was really excited about?



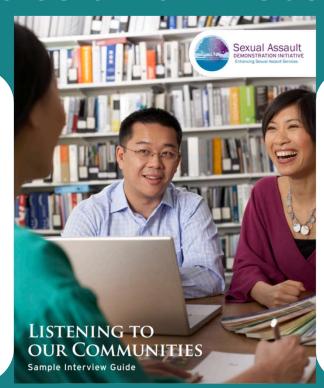


Building
Meaningful
Conversations
with Guides and
Protocols

### **Guides and Protocols**

Laskey's List to Help you Listen

- Clear Goal Statement
- Staffing Plan
- Recruitment Plan
- Participant Informed Consent
- Group Agreements
- Introductions
- Opening Questions
- Main Questions
- Closing
- Data Analysis Plan



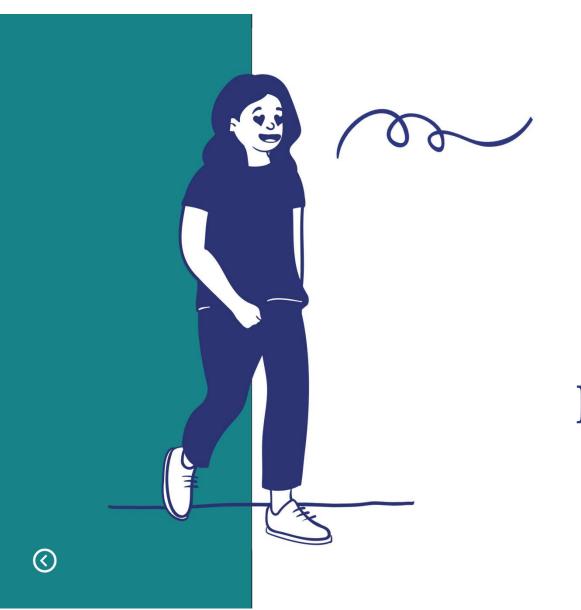
4 Types of questions to include

- Opening/engaging
- Transition
- Key/exploration
- Ending

Might include demographic questions

6-12 questions

https://www.nsvrc.org/publications/nsvrc-publications-toolkits/listening-our-communities-assessmenttoolkit



Can you clearly describe your purpose?

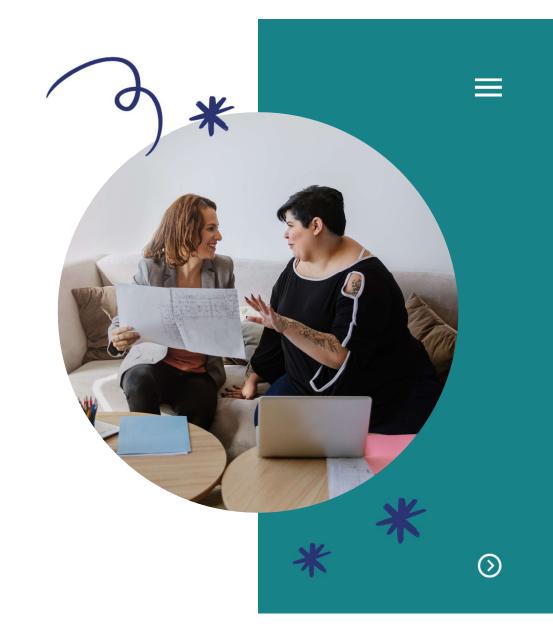


# Do you have a clear staffing plan?

This should include training and support for staff and partners that are involved.







### Trauma Informed

### Reducing Vicarious Trauma









**TRUST** 









### Recruitment as Relationship Building



Ethical Data Collection



Accountability to Community and/or Staff



Sharing Ownership and Power



Motivate and show participants they are valued.



How will data collected benefit the participants?

# Informed Consent & Group Agreements





Ongoing-Process





### **Developing Questions**

#### **Opening**

Example: Tell us your name and how long you have been participating in the program.

#### Introductory

Example: How was it that you first learned about the program?

#### **Transition**

Example: Think back to when you first became involved with the program. What were your first impressions?

#### Key

Example: In what way is your life different because of your participation in the program?

#### **Ending**

Example: Is there anything we should have talked about, but didn't?





#### Be Ready with Follow Ups



"Can you tell me what you mean by \_\_?"

"Can you give me an example of what you mean by\_?"

"Can we go back to \_\_?

"I think what I heard you say was \_\_\_."

"I'm really interested in hearing more about \_\_\_."

"Can you help me connect/understand \_\_?"

"You mentioned \_\_ and also \_\_. Can you tell me how those two points fit together?"

"What does \_\_ look like in your community?"





### Focus on Listening

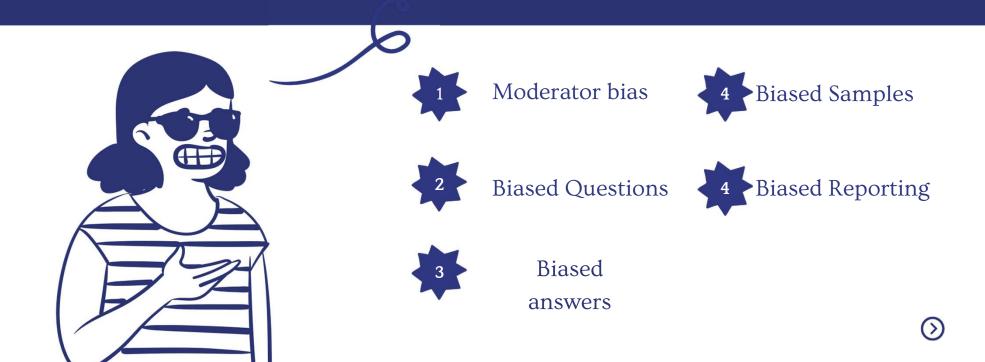


- Ask questions slowly
- Be comfortable with silence
- Don't assume
- Clarify
- Let them tell you what they want you to know





### Reducing Bias



### Biased Questions - leading



"Some people think that preventing sexual abuse and assault isn't possible. What do you think?"

### Reducing bias - be neutral



"What are your thoughts about preventing sexual abuse and assault?"

### Biased Questions - double barreled



"How satisfied or dissatisfied are you with the way our center advertises in the community and with the times that support groups are offered?"

### Reducing bias - one thing at a time



"How satisfied or dissatisfied are you with the way our center advertises in the community?

How satisfied or dissatisfied are you with the times that support groups are offered?"

### Biased Questions - loaded



"Having strong relationships with law enforcement is really important to the survivors we support. How do you think we can build those relationships?"

### Reducing bias - open ended



"Which community support systems are important to you that we should build relationships with?"

### Reducing bias - Question Order



#### Ask

- general questions before specific questions
- unaided before aided questions
- positive questions before negative questions
- behavior questions before attitude questions



### Tips for Taking Notes For Facilitators



**During Interview** 

- Write the minimum amount you will need to jog your memory
- Prioritize listening & probing for more information
- Write down key words and short quotes

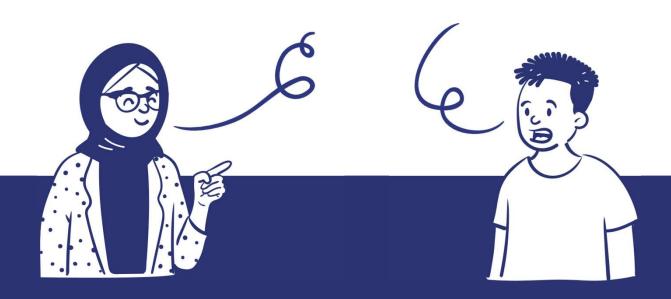
Right After Interview

- Develop a template for notes
- Schedule time to write your summary immediately after the interview
- Include as many examples as you can to illustrate the main ideas.
- Include observations about tone, level of engagement, what was easy/hard to talk about



- Meet with team member to review notes/transcripts to fill in any gaps
- Provide opportunities for community members to check your work (especially related to any recommendations for program improvements)





Check yourself, Partner up, Seek reviewers, Confirm with participants



### Developing Your Plan



What is a step you can take right now to develop your plan? Thinking longer term, how can you all support each other in this work?





