



New York State Coalition Against Sexual Assault

Believing. Healing. Preventing.

JOB DESCRIPTION Public Policy Director

General Nature of Position: The Public Policy Director is responsible for assisting the Director of Systems Advocacy and the Executive Director in carrying out NYSCASA's policy advocacy activities on a state and federal level. This is a full-time, exempt position.

Reports to: Senior Director of Systems Advocacy

Preferred Qualifications: Associate or higher degree and/or 3-5 years of relevant experience. Skills in networking and policy analysis. Strong communication, organizational, and writing skills. Commitment to and understanding of addressing sexual violence, anti-oppression work, and other social justice issues. Valid driver's license.

Specific Duties:

- Key Policy Identification and Analysis—
 - Meet with Rape Crisis Programs to obtain information about policy-related issues and trends.
 - Create and implement a way to track bills pertaining to sexual violence.
 - Create a policy agenda with input from the Rape Crisis Programs. Highlight at least three bills that NYSCASA will support in each legislative session.
 - Analyze the impact of various policies (or lack of policies) on sexual violence survivors (with input from NYSCASA staff, board, and members).
 - Prepare position papers on key policy issues and develop policy recommendations.
- Policy Education—
 - Educate policy makers, decision makers, and their staff on sexual violence.
 - Provide policy analysis of sexual assault issues, other policy-related information and resources, and related technical assistance to Rape Crisis Programs, members, policymakers, allies, media, and others.
 - Develop and coordinate activities to communicate NYSCASA's public policy concerns and priorities.
 - Develop and implement strategies to oppose legislation that is harmful to sexual violence victims and programs.
 - Prepare written and in-person testimony for legislative hearings.
 - Ensure sections of NYSCASA's website related to policy initiatives are up to date.
- Policy Advocacy—
 - Work in collaboration with the National Alliance to End Sexual Violence to assist with federal policy efforts
 - Maintain effective communications and relationships with policy makers, decision makers, and other organizations representing related interests.
 - Engage NYSCASA members and the general public in policy actions (alerts, petitions, etc.), including assisting Rape Crisis Programs to prepare for meeting with policy makers.
 - Communicate with media regarding key policy issues.

- Other Activities—
 - Represent NYSCASA on committees, meetings, community events, conferences, and listservs.
 - Complete required reports and paperwork.
 - Participate in professional development.
 - Attend NYSCASA meetings.
 - Assist with NYSCASA's annual conference and any other events.
 - Perform other duties as assigned by the Senior Director of Systems Advocacy

Starting Salary: \$44,416

What You'll Love About Working at NYSCASA:

- Organizational commitment to survivor justice and anti-oppression work
- Organizational culture that is inclusive, supportive, and purposeful
- Balance between individual and collaborative work
- On-the-job training, including training on sexual assault advocacy, crisis intervention, and primary prevention
- Employer-subsidized professional development opportunities
- Mentorship, support, and timely feedback about job performance through supervision
- Flexible work schedules, 35-hour work week
- Flexible in-office/remote working options with employer-provided equipment
- Generous flexible paid time off, including: vacation, sick leave, personal leave, floating holidays, and more
- Employer-subsidized cafeteria plan benefit options, including: health insurance, dental insurance, vision insurance, supplemental disability insurance, life insurance, 401(k) annuity, and flexible spending account

About NYSCASA:

NYSCASA is a member-driven, nonprofit organization dedicated to ending sexual violence and all forms of oppression. We are looking for candidates who are dedicated to our mission of ending sexual violence while addressing the intersections of oppression and injustice.

NYSCASA is an Equal Opportunity Employer. NYSCASA seeks affirmatively to employ staff reflective of and sensitive to the needs of the diverse communities affected by sexual violence in New York State. NYSCASA, in accordance with the requirements of federal and state laws, does not discriminate against any employee, applicant for employment, or volunteer due to race, age, sex, religion, color, national origin or ancestry, disability, sexual orientation, gender identity, gender expression, marital status, citizenship status, military status, veteran status, or other protected status.

NYSCASA strongly values diversity and inclusiveness. All are encouraged to apply.